

**Sample Letter for Mutual Funds**

Sample Letter to Mutual Fund Company

Name  
Address  
Date

Mutual Fund Company Name  
Address  
Re: Your Account Number

To Whom It May Concern:

I would like to make a donation of (number) shares from (name) mutual fund from my account (number). Please transfer these shares to the Wildlife Rescue Center of Napa County (WRCNC) for its use. WRCNC's Federal identification number is #68 0271705.

WRCNC's address is:

Wildlife Rescue Center Napa County  
Development Department  
P.O. Box 2571  
Napa, CA 94558

My signature is guaranteed on this letter. (if required)

(Signed)

Donor(s)

cc: Wildlife Rescue Center Napa County  
Development Department  
P.O. Box 2571  
Napa, CA 94558